



EUROPEAN COMMITTEE FOR STANDARDIZATION
COMITÉ EUROPÉEN DE NORMALISATION
EUROPÄISCHES KOMITEE FÜR NORMUNG

2022-02-14

Draft Agenda for the kick-off meeting of CENELEC/WS “Quality Assurance Guidelines for dual training systems”

21th March 2022

Venue:

Zoom:

<https://zoom.us/j/8535443155?pwd=azBtZXVXeTRaM09zUzZjaFBiZWpjZz09>

Meeting ID: 853 544 3155
Passcode: 982588

Agenda

09.30 -12.30

1. Opening of the meeting
2. Roll call of participants
3. Adoption of the agenda
4. Introduction on CEN and on the Workshop concept
5. General presentation of the Workshop
 - a. Background to the Workshop proposal
6. Election and appointment of Workshop Chair and Vice-Chair
Confirmation of the Secretariat
7. Project Plan
 - a. Discussion on title and scope
 - b. Discussion and review of comments received
 - c. Adoption of the Project Plan (by consensus)
8. Organization of the technical work
9. Any other business
10. Next meeting, future actions and their assignment
11. Closure of the meeting